



2025 Professional Development Award Nomination Form

GENERAL INFORMATION

The ACEC Florida Public Relations Committee evaluates submittal(s). Email completed application to sbutler@fleng.org. **Deadline: March 21, 2025**

BASIC CRITERIA

1. Firm shall have encouraged participation by its engineers in professional and technical societies, civic activities, and in continuing education.
2. Only ACEC Florida member firms in good standing may nominate.
3. Firm shall have exhibited significant level of participation in ACEC Florida activities.
4. Firm's record must show extraordinary participation in other professional societies, as well as technical society activities, civic, community and public affairs by its members.
5. Firm shall have consistently worked for the professional, civic, and technical interests of the engineering profession.
6. Two firms may receive this award — one from a large firm (51 employees or more) and one from a small firm (50 employees or fewer).

PROCEDURE

1. Each member may nominate one firm annually. The ACEC Florida Public Relations Committee will consider only current nominees for recognition.
2. The nominating firm must use the form provided. The form shall contain a citation together with additional material supporting the basis for the nomination.
3. Please complete all sections and submit an electronic entry to ACEC Florida by **March 21, 2025**. Submit electronically to sbutler@fleng.org.
4. The ACEC Florida Public Relations Committee shall review each firm nomination and, in turn, make its recommendation to the Board of Directors at the regular board meeting two months before the annual conference.
5. Upon approval by the Board of Directors, ACEC Florida will prepare a plaque or citation for presentation to the winning firm (or firms) at the FES/ACEC Florida Annual Conference.

Firm Name: _____

Division: _____

Address: _____ City/State/Zip: _____

Official Responsible for Engineering:

Name: _____ Title: _____

Direct Correspondence Concerning Nomination to:

Name: _____ Title: _____

ENGINEERING DEVELOPMENT

Total Number of Employees _____

Number of employees, including supervisors, classified by job title as engineers. _____

- a. Number with a BS, BA, or higher degree. _____
- b. Number registered as Professional Engineers _____.
- c. Number qualified as Engineer Interns _____.
- d. Number of non-engineering registered professionals, i.e., architects, surveyors, planners, etc. _____.

PROFESSIONAL DEVELOPMENT

Please respond to the following questions as thoroughly as possible.

1. How does your firm formally encourage professional registration? Include all pertinent substantiating data. (10 pts.)

2. How does your firm formally encourage continuing education? Include all pertinent substantiating data. (10 pts.)

3. How does your firm formally encourage its engineers to join and participate in technical and professional societies? (10 pts.)

4. How does your firm formally encourage its engineers to lead and participate in civic organizations? (10 pts.)

5. Chronologically list ACEC Florida activities firm employees carried out during the last five years. Name employees and positions. (15 pts.)

6. Chronologically list other professional/technical society activities firm employees carried out during the last five years. Activities may include presentation of technical papers. Name employees and positions. (10 pts.)

7. Chronologically list other civic/community activities firm employees carried out during the last five years. Name employees and positions. (10 pts.)

8. State briefly the physical working conditions and facilities that promote training and professional development of engineers. (10 pts.)

9. Describe how your firm indoctrinates engineers in formal training programs. Include all pertinent substantiating data. (15 pts.)